

International British Theatre Schools

Smoking, Alcohol, and Drugs Policy

Smoking

Smoking is not permitted anywhere on the premises of any course or holiday camp host school including outside play areas. This rule applies to everyone including staff, people collecting children, or any other visitors. This includes Vaping and E-cigarettes.

If we discover that a child has cigarettes, tobacco products, e-cigarettes, or anything similar in their possession while at [International British Theatre School](#), we will confiscate the items and notify their parent or carer at the end of the session or stay.

Alcohol

Anyone who arrives at [International British Theatre School](#) clearly under the influence of alcohol will be asked to leave immediately. If they are a member of staff, disciplinary procedures will follow.

If we discover that a child has alcohol in their possession while at [International British Theatre School](#), we will confiscate it and notify their parent or carer at the end of the session or stay. If we discover that a child is under the influence of drugs while at [International British Theatre School](#), we will confiscate any remaining alcohol and a child may be required to stay in their sleeping quarters or under adult supervision for a period of time.

Staff are asked not to bring alcohol onto the [International British Theatre School](#) premises.

Drugs

Anyone who arrives at [International British Theatre School](#) clearly under the influence of drugs will be asked to leave immediately. If they are a member of staff, serious disciplinary procedures will follow. We may enforce a drug test and press charges on any staff members who are under the influence of drugs, or are possession of drugs.

If we discover that a child has drugs in their possession while at [International British Theatre School](#), we will confiscate it and notify their parent or carer. If we discover that a child is under the influence of drugs while at [International British Theatre School](#), we will confiscate any remaining drugs and a child may be required to stay in their sleeping quarters or under adult supervision for a period of time.

If a member of staff is taking prescription drugs that may affect their ability to function effectively, they must inform the Manager as soon as possible and seek medical advice. The Manager will then complete a risk assessment. Staff medication on the premises will be always stored securely and out of reach of children.

Safeguarding children

All members of staff have a duty to inform [International British Theatre School](#) manager and the Designated Safeguarding Lead (DSL) if they believe that a parent or carer is a threat to the safety of a child due their being under the influence of alcohol or drugs when they drop off or collect their child. The Manager and DSL will decide upon the appropriate course of action.

If a parent or carer is clearly under the influence of alcohol or drugs, staff will do their utmost to prevent the child from travelling in a vehicle driven by them. If necessary, the police will be called.

Related policies

Staff Disciplinary policy, Safeguarding policy.

This policy was adopted by: International British Theatre School	Date: 31.10.2024
To be reviewed: 31.10.2025	Signed: Ben Whiteside

Written in accordance with the *Statutory Framework for the Early Years Foundation Stage (2021): Safeguarding and Welfare Requirements: Child protection [3.4], Safety and suitability of premises, environment and equipment [3.57] and Suitable people [3.19]*.